

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Expenditure & Payroll Approval Lists; BCC Minutes; Clerk's Received and Filed; and Clerk's Briefing

**DEPARTMENT:** Clerk's Office

**DIVISION:**

**AUTHORIZED BY:** Sharon Peters, Sabrina O'Bryan    **CONTACT:** Sandy McCann    **EXT:** 7662

**MOTION/RECOMMENDATION:**

Approval of Expenditure Approval Lists dated October 26 and November 2, 10 and 16, 2009; approval of Payroll Approval Lists dated October 29 and November 12, 2009; approval of BCC Official Minutes dated November 10, 2009; Clerk's "Received and Filed" - for information only.

County-wide

Susan Krause

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**BACKGROUND:**

See attached Clerk's Report dated 12/08/09.

**ATTACHMENTS:**

1. Clerk's Report 12-8-09

<b>Additionally Reviewed By:</b> No additional reviews
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## SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

**SUBJECT:** Expenditure & Payroll Approval Lists; BCC Minutes; Clerk's Received and Filed;  
and Clerk's Briefing

**DEPARTMENT** Clerk's Office **DIVISION:** County Commission Records

**AUTHORIZED BY** Susan Krause **CONTACT:** Sandy McCann **EXT.** 7662

**Agenda Date** 12-08-2009 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐

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### MOTION/RECOMMENDATION

Approval of Expenditure and Payroll Approval Lists  
Approval of BCC Official Minutes

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### BACKGROUND:

1. Expenditure Approval Lists dated October 26 and November 2, 10 and 16, 2009; and Payroll Approval Lists dated October 29 and November 12, 2009
2. BCC Official Minutes dated November 10, 2009
3. Clerk's "Received and Filed" - for information only
4. Clerk's Briefing

Reviewed by:
Co. Att _____
OMB _____
Other _____
DCM _____
CM _____

**CLERK'S REPORT  
CLERK'S BRIEFING  
DECEMBER 8, 2009**

**I. ITEMS FOR CONSIDERATION FROM COUNTY FINANCE**

**A. EXPENDITURE APPROVAL AND PAYROLL APPROVAL LISTS**

Expenditure Approval Lists dated October 26 and November 2, 10 and 16, 2009; and Payroll Approval Lists dated October 29 and November 12, 2009, presented.

ACTION REQUESTED: Motion approving same.

**II. ITEMS FOR CONSIDERATION FROM COUNTY COMMISSION RECORDS OFFICE**

**A. OFFICIAL BCC MINUTES**

Request approval of BCC Minutes dated November 10, 2009.

ACTION REQUESTED: Motion approving same.

**B. RECEIVED AND FILED - For Information Only**

1. Work Order #126 to PS-5165-04.
2. Work Order #33 to CC-1741-07.
3. Work Order #3 to RFP-0996-06.
4. Assistant and Associate Tennis Pro Agreements with Joanna Babyar and Jon Jonsson.
5. Parks Contracts for the following: Kathernie Barnard; Kimberly Bonk; Jack Crutchfield; Thomas Flaherty; Debra L. Flint; Ray Schleichkorn; Rolland K. Shea; Ruby Thomas; Jim Zeisler; Tammy Childs; David Crosby; Stephanie Desaulniers; Jane Koubek; Michael D. Luffler; Virginia Toledo; Theodore Toluba; and Carol Wood.

6. Memorandum of Understanding between the County and the Sanford Chamber of Commerce, Metro Orlando Economic Development Commission, Sanford Airport Authority and Orlando Sanford International, Inc., as approved by the Board on June 9, 2009.
7. Agreement for Temporary Parking Space Usage, Big Tree Park, with Habitat for Humanity in Seminole County, per approval on Oct. 13, 2009 of the Haunted House Special Event Permit.
8. Work Order #65 to RFP-4214-04.
9. Amendment #3 to Work Order #1 for PS-2084-07.
10. Amendment #3 to Work Order #25 for PS-0381-06.
11. Work Order #14 to RFP-4240-05.
12. Copy of memorandum to the BCC and ACM Joseph Forte from Chief Penny J. Fleming regarding the Sheriff's Office FY 2008/09 Budget Closeout.
13. Copies of e-mails dated Oct. 22, 2009, from Bruce McMenemy to Joseph Forte, Janet Davis, Jason Scarlata and Fran MacDonald and from Joseph Forte to Bruce McMenemy, Janet Davis, Jason Scarlata and Fran MacDonald regarding HR Division Manager Position.
14. Closeout of CC-2521-07.
15. Work Order #8 to PS-2564-07.
16. Work Order #41 to RFP-0225-05.
17. Amendment #1 to CC-1075-06.
18. Amendments #1 to CC-1075-06 for Central Florida Environmental, JCB Construction, Southland Construction, and AJC Construction.
19. Second Amendment to Term Contract IFB-600101-06 with Battery Zone, Inc.
20. Work Order #17 to CC-2190-07.

21. Copy of e-mail from Bruce McMenemy dated Oct. 23, 2009, to Joseph Forte, Janet Davis, Jason Scarlata and BCC Aides regarding the HR Division Manager Position (with attachments).
22. Copy of e-mail dated Oct. 26, 2009, from Bruce McMenemy to Janet Davis regarding the HR Division Manager Position (with attachments).
23. Change Order #4 to Work Order #5 for CC-2183-07.
24. Amendment #1 to Work Order #6 for PS-5147-03.
25. Work Order #16 to RFP-4277-09.
26. Copy of e-mails dated Oct. 26, 2009 from Bruce McMenemy to Joseph Forte, Janet Davis, Jason Scarlata, Susan Krause, Sandy McCann and Fran MacDonald and from Joseph Forte to Bruce McMenemy, Janet Davis, Jason Scarlata, Susan Krause, Sandy McCann and Fran MacDonald re: HR Input Audit with attachments.
27. Change Order #12 to RFP-0613-06.
28. Basic Agreements #M-5034-09 and #M-5036-09 with PBS&J.
29. Proof of publication for VAB hearings for Exemptions on November 5 and 6, 2009.
30. Amendments #1 to PS-5165-04 with WBQ, Inwood, HDR, Keith & Schnars, Metric and PEC.
31. Maintenance Bond in the amount of \$76,005 for Harvest Time International/Kennel Road ROW.
32. Letter of acceptance of off-site Potable and Reclaim Water and Sewer systems and Bill of Sale for Lake Mary Westin.
33. Rerecorded Denial Development Order for Ann Takvorian, Kentucky Square, to correct date of action to July 28, 2009.

34. Recorded Resolution #2009-R-162 as adopted by the BCC on August 11, 2009.
35. Amendment #1 to Work Order #24 for PS-5175-04.
36. Amendment #1 to Work Order #65 for RFP-4214-04.
37. Change Orders #1 to Work Orders #9 and #13 for CC-2184-07.
38. Recorded Conservation and Drainage Easement granted by Gulamali Jaffer.
39. Executed LAP Agreements with FDOT for widening of SR 426/CR 419 in Oviedo (Supplemental No. 2) and sidewalks along south side of Wilson Road from Emmett Ave. to International Parkway, as approved by the BCC on Sept. 22 and Aug. 25, 2009.
40. Amendment #1 to Work Order #116 to PS-5165-04.
41. Work Order #12 to CC-2184-07.
42. Maintenance Agreement and Replacement Letter of Credit for Markham Woods Enclave in the amount of \$15,532.
43. Amendment #1 to Work Order #3 for CC-3321-08.
44. Parks Contracts for Jody Mask and Carl Greene.
45. Closeout of Work Order #16 to CC-1284-06.
46. Notice from the Public Service Commission regarding Docket No. 090007-EI, environmental cost recovery clause.
47. Performance Bond in the amount of \$219,645.72 for the Sanford Automall.
48. Assignment of RFP-2574-07 from Chief Inspection Services, Inc. to Topline Construction Services, Inc. d/b/a Chief Inspection Services.
49. Amendment #8 to RFP-4253-05, Hinton Enterprises, Inc.

50. Work Order #34 to CC-1741-07.
51. Amendment #1 to Work Order #94 for PS-5150-03.
52. Amendment #1 to Work Order #3 for RFP-2574-07.
53. Change Order #6 to CC-1184-06.
54. Change Order #2 to Work Order #39 for CC-1075-06.
55. Performance and Payment Agreements for Water and Sewer in the amount of \$537,330.20 and for Roads in the amount of \$1,134,197.90 for the Rockefeller Group Corporate Center.
56. Work Orders #6 and #7 to RFP-3261-08.
57. Replacement Letter of Credit #BB 120030/AR45 in the amount of \$56,269.35 for the I-4 Industrial Park.
58. Acceptance forms for 2009-2010 One-Year Action Plan, as approved by the BCC on July 28, 2009.
59. Parks Contracts for the following: Camille Brescacin, Alicia Knecht and Annalisa Weiler.
60. Development Orders for the following: Linda M. Heller, 2100 Derbyshire Road; Natale & Orsola Carbone, 4121 E. Danby Court; Essam & Rhonda Tanios, 1260 Depugh Street; Matthew & Lara Cato, 5573 First Street; Thomas S. Knuckey & Maia Spring-Knuckey, 310 Hornbeam Drive; and Bobby & Lily C. Yip, 1936 Deerview Place.
61. Change Order #3 to Work Order #28 for CC-1075-06.
62. Closeout of Work Order #5 to CC-2183-07.
63. Change Order #3 to Work Order #6 for CC-2183-07.
64. BOA Development Orders as follows: Diana Duffy Trustee; Tara & Steve Stewart; Louella Espinoza; Buryl O. Jr. & Marie Bradham; Manuel & Nicole Toro; Barbie Beckett & G.W. Buerger; Thomas & Rebecca Kohm & Norman J. Kohm; Jennifer & Chad Dunbar; Eduardo Rodriguez; James & Shirley

Richardson; William Glenn Roy; Sandra Brock; John & Pamela Kacerosky; Arthur Rippey & Maria Peterson; Claire Clegg; Elena Duffy; Russell Mueller; Michael Vanderslice; Barbara June Moore; Robin Graham; James Janego; Dermott & Dorothy Rogers; Caryn Northan; Joseph Darin & Randall Thevenet; and Joseph Senecal.

65. Change Order #1 to Work Order #3 to CC-3321-08.
66. Change Order #1 to Work Order #5 to CC-3321-08.
67. Amendment #1 to Work Order #62 to RFP-4214-04.
68. Performance Bond #070007729 in the amount of \$25,000 for T-Mobile Lighthouse Baptist Monocross Cell Tower.
69. Change Order #1 to CC-3445-08.
70. Work Orders #66 and #67 to RFP-4214-04.
71. Seminole Community College Operational Audit for Fiscal Year ended June 30, 2009.
72. Altamonte Springs Historical Society Building Miniatures Museum Exhibit Loan Agreement approved by the BCC on June 23, 2009.
73. Work Order #35 to CC-1741-07.
74. Closeout for CC-1123-06.
75. Amendment #2 to IFB-600325-08.
76. QuitClaim Deed for Richard O'Dell for County Road 15.
77. Work Order #56 to PS-1529-06.
78. Work Order #42 to RFP-0225-05.
79. Change Order #7 to CC-2424-07.
80. Work Orders #17 & #18 to RFP-4277-09.
81. Closeout to Work Order #13 for CC-2184-07.

- 82. Parks Contract for Day McClanahan.
- 83. Letter to Maryanne Morse, Clerk of Circuit Court, from City Clerk Donna Gardner, City of Casselberry, re: city of Casselberry Annexation Ordinance #09-1307.
- 84. Bids as follows: RFQ-600764-09; RFQ-600765-09; RFP-600754-09; RFQ-600777-09; and RFQ-600752-09.

III. CLERK'S BRIEFING